



# STAR Rating Report

## Family Home and Group Child Care

This *STAR Rating Report* is generated based on the *Application for a STAR Rating*, which is used to identify quality indicators currently in place in your child care facility.

The *STAR Rating Report* indicates the overall rating, along with a breakdown of indicators verified in each Quality Standard. Use the *STAR Rating Report* to share the strengths of the facility, challenges faced, and plans for continued improvement over time.

<b>Facility Name:</b> Funshine Home Away from Home			<b>Contact name:</b> Kathy Reynolds	
<b>Phone:</b> 208.522.7277			<b>Date:</b> March 11, 2010	
<p><b>1. Environment:</b> Measures environment through the <i>Environment Rating Scales</i>.</p>				
<b>Quality Standard</b>				
<p><b>Not yet at Tier 1</b> <input type="checkbox"/></p>				
<input type="checkbox"/> <b>Tier 1</b>  <input type="checkbox"/> <i>Environment Rating Scale score</i> 3.0-3.49	<input type="checkbox"/> <b>Tier 2</b>  <input type="checkbox"/> <i>Environment Rating Scale score</i> 3.50-3.99	<input type="checkbox"/> <b>Tier 3</b>  <input type="checkbox"/> <i>Environment Rating Scale score</i> 4.0-4.99	<input checked="" type="checkbox"/> <b>Tier 4</b>  <input checked="" type="checkbox"/> <i>Environment Rating Scale score</i> 5.0-5.49	<input type="checkbox"/> <b>Tier 5</b>  <input type="checkbox"/> <i>Environment Rating Scale score</i> 5.5 or above

Additional Notes: **FCCERS Score 4.7**

## Quality Standard

### 2. Education: Documents current qualifications of owner.

Not yet at Tier 1

<input type="checkbox"/> Tier 1	<input checked="" type="checkbox"/> Tier 2	<input type="checkbox"/> Tier 3	<input type="checkbox"/> Tier 4	<input type="checkbox"/> Tier 5
<input checked="" type="checkbox"/> Owner PDS Registry level 1.2 – 2.4 OR 4.0 -4.1 OR 5.0-5.1 OR educational equivalent  <input checked="" type="checkbox"/> Owner is enrolled in CDA coursework or has declared a major in ECE	<input checked="" type="checkbox"/> Owner PDS level 3.0 – 3.6 OR 4.2 OR documents completed CDA coursework  <input checked="" type="checkbox"/> Owner has additional 15 hours training or one college credit in business in the past 5 years  <input checked="" type="checkbox"/> Owner has at least one year experience operating a child care facility	<input checked="" type="checkbox"/> Owner PDS level 4.3-4.6 OR 5.2 OR 6.0-6.1  <input type="checkbox"/> Owner has additional 30 hours training or two college credits in business in the past 5 years  <input checked="" type="checkbox"/> Owner has at least two years experience operating a child care facility	<input checked="" type="checkbox"/> Owner PDS level 5.3-5.5 OR 6.2  <input type="checkbox"/> Owner has additional 45 hours training or three college credits in business in the past 5 years  <input checked="" type="checkbox"/> Owner has at least three years experience operating a child care facility	<input checked="" type="checkbox"/> Owner PDS level 6.3 – 8.0  <input checked="" type="checkbox"/> Owner has at least five years experience operating a child care facility

Additional Notes: **Business training: 10.5 hours on transcript + 12 hours on Quickbooks = 22.5 hours**

## Quality Standard

### 3. Professional Development: Documents on-going training and education of owner.

Not yet at Tier 1

<input type="checkbox"/> Tier 1	<input type="checkbox"/> Tier 2	<input type="checkbox"/> Tier 3	<input type="checkbox"/> Tier 4	<input checked="" type="checkbox"/> Tier 5
<input type="checkbox"/> Owner has taken 8 hours of IdahoSTARS approved training in the 12 months prior to application	<input type="checkbox"/> Owner has taken 15 hours of IdahoSTARS approved training OR 1 ECE credit in the 12 months prior to application	<input type="checkbox"/> Owner has taken 20 hours of IdahoSTARS approved training OR 1 ECE credit <b>and</b> 5 hours training in prior 12 months	<input type="checkbox"/> Owner has taken 25 hours of IdahoSTARS approved training OR 1 ECE credit <b>and</b> 10 hours training in prior 12 months	<input checked="" type="checkbox"/> Owner has taken 30 hours of IdahoSTARS approved training OR 2 ECE credits in prior 12 months

Additional Notes: Total IdahoSTARS approved training in past 12 months: 46 hours

Quality Standard				
<p><b>4. Inclusion:</b> Documents how a facility supports children’s full participation and ways staff intentionally plan for each child and family to be successful.</p>				
<b>Not yet at Tier 1</b> <input checked="" type="checkbox"/>				
<p><input type="checkbox"/> <b>Tier 1</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Owner has taken 1 hour of IdahoSTARS approved training in Component 9, <i>Special Needs</i>, in the 12 months prior to application</li> <li><input type="checkbox"/> Written policy that reflects facility commitment to serving children with disabilities*</li> <li><input type="checkbox"/> Posted community resource list specific to serving children with disabilities*</li> </ul>	<p><input type="checkbox"/> <b>Tier 2</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Owner has taken 2 hours training in Component 9</li> <li><input type="checkbox"/> Submit <i>Inclusion Self-Reflection</i> to University of Idaho in the 12 months prior to application</li> <li><input type="checkbox"/> Written policy and procedure to serve children with disabilities in the family’s primary language*</li> <li><input type="checkbox"/> Written policies and procedure to document each child’s developmental growth, strengths and challenges*</li> <li><input type="checkbox"/> Enrollment packet includes Child Find brochure &amp; application</li> <li style="color: red;">Include copy of Child Find brochure for credit</li> </ul>	<p><input type="checkbox"/> <b>Tier 3</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Owner has taken 3 hours training in Component 9</li> <li><input type="checkbox"/> Written policy and procedure for referrals to outside support to address needs and/or concerns*</li> <li style="color: red;"><input checked="" type="checkbox"/> Provide one formal parent/teacher conference per year to share child’s development*</li> <li style="color: red;"><input checked="" type="checkbox"/> Methods for documenting children’s developmental growth, strengths and challenges are used at least once every three months*</li> </ul>	<p><input type="checkbox"/> <b>Tier 4</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Owner has taken 4 hours training in Component 9</li> <li><input type="checkbox"/> Written policy and procedure to document follow-up of any referral out-comes*</li> <li style="color: red;"><input checked="" type="checkbox"/> Methods for documenting children’s developmental growth, strengths and challenges are used at least once monthly*</li> </ul>	<p><input type="checkbox"/> <b>Tier 5</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Owner has taken 5 hours training in Component 9</li> <li><input checked="" type="checkbox"/> Provide two formal parent/teacher conferences per year to share child’s development*</li> <li style="color: red;"><input checked="" type="checkbox"/> Methods for documenting children’s developmental growth, strengths and challenges are used at least once weekly*</li> <li style="color: red;"><input checked="" type="checkbox"/> 90% of children have their development screened by qualified staff within 90 days of enrollment *</li> </ul>

Additional Notes: Visit [www.idahostars.org](http://www.idahostars.org) for Component 9 trainings (IdahoSTARS calendar) and inclusion resources.

Indicators with an asterisk (red indicates those requested) and all records relating to existing policies and procedures will be verified on-site during the STAR Rating verification visit.

Examples of the STAR Rating verification form are available on the QRIS web page.

<b>Quality Standard</b>				
<b>5. Strengthening Families:</b> Measures implementation of <i>Strengthening Families through Early Care and Education</i> .				
<b>Not yet at Tier 1</b> <input checked="" type="checkbox"/>				
<p><input type="checkbox"/> <b>Tier 1</b></p> <p><input checked="" type="checkbox"/> Owner has taken 3 hours training in Component 10, <i>Strengthening Families Protective Factors</i></p> <p><input type="checkbox"/> Written policy and procedures to recognize and respond to signs of child abuse and neglect*</p> <p><input type="checkbox"/> Document 5 examples of written or posted communication</p> <p><input type="checkbox"/> Documented family orientation procedures *</p>	<p><input type="checkbox"/> <b>Tier 2</b></p> <p><input checked="" type="checkbox"/> Owner has taken 5 hours training in Component 10</p> <p><input type="checkbox"/> Document 2 social events, 1 educational meeting, and 1 volunteer activity</p> <p><input type="checkbox"/> Posted community resource list*</p>	<p><input type="checkbox"/> <b>Tier 3</b></p> <p><input checked="" type="checkbox"/> Owner has taken 7 hours training in Component 10</p> <p><input type="checkbox"/> Document 3 social events, 2 educational meetings, and 2 volunteer activities</p> <p><input type="checkbox"/> Intake form that includes family goals*</p> <p><input type="checkbox"/> Establish Parent Work Group</p>	<p><input type="checkbox"/> <b>Tier 4</b></p> <p><input checked="" type="checkbox"/> Owner has taken 11 hours training in Component 10</p> <p><input type="checkbox"/> Document 4 social events, 3 educational meetings, and 3 volunteer activities</p> <p><input type="checkbox"/> Record of assistance connecting families with services *</p> <p><input type="checkbox"/> Submit <i>Strengthening Families Self-assessment Summary</i></p> <p><input type="checkbox"/> Submit <i>Strengthening Families Action Plan</i></p>	<p><input type="checkbox"/> <b>Tier 5</b></p> <p><input checked="" type="checkbox"/> Owner has taken 15 hours training in Component 10</p> <p><input type="checkbox"/> Document 5 social events, 4 educational meetings, and 4 volunteer activities</p> <p><input type="checkbox"/> Documented system of emergency support*</p>

Additional Notes: Family Involvement activities listed on the *QRIS Strengthening Families Worksheet: 5* written/posted communication, 4 social events, 2 volunteer activities. Document these activities with copies for credit.

Create policy, procedure and record to recognize and respond to signs of child abuse and neglect.

Indicators with an asterisk and all records relating to existing policies and procedures will be verified on-site during the STAR Rating verification visit.

## Quality Standard

**6. Child-to-staff Ratio:** Documents child-to-staff ratio in each classroom or group.

Not yet at Tier 1

Tier 2

Legally operating

Tier 4

Use the following formula:

Child's age:	Points:
Birth but less than 2 years	2
2 years but less than 4 years	1
4 years and above	½

The maximum number of points or children per provider is 10, as determined by actual count or by using the formula, whichever method results in the lower number of children

Tier 5

Ratio of the youngest child applies if the group is mixed

Age	QRIS Ratio
<i>Birth but less than 12 months</i>	<b>4:1</b>
<i>12 months but less than 2 years</i>	<b>5:1</b>
<i>2 years but less than 3 years</i>	<b>6:1</b>
<i>3 years but less than 5 years</i>	<b>10:1</b>
<i>Kindergarten and up</i>	<b>12:1</b>

Additional Notes: **Youngest child ever in attendance is 3 years. Ratio will be verified on-site during the STAR Rating verification visit.**

## Quality Standard

**7. Group Size:** Documents group size in each classroom or defined group.

Not yet at Tier 1

Tier 2

Legally operating

Tier 5

Group size for the youngest child applies if the group is mixed

Age	QRIS Group Size
<i>Birth but less than 12 months</i>	<b>8</b>
<i>12 months and above</i>	<b>12</b>

Additional Notes: **Maximum group size is 10. Group size will be verified on-site during the STAR Rating verification visit.**

## Quality Standard

### 8. Business Practices: Documents business practices of the facility.

#### Not yet at Tier 1

<input checked="" type="checkbox"/> Tier 1	<input type="checkbox"/> Tier 2	<input type="checkbox"/> Tier 3	<input type="checkbox"/> Tier 4	<input type="checkbox"/> Tier 5
<p>Child enrollment form includes information for:</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Allergy</li> <li><input checked="" type="checkbox"/> Chronic medical conditions <b>and</b></li> <li><input checked="" type="checkbox"/> Authorization to pick up children with photo ID</li> <li><input checked="" type="checkbox"/> Documented training in recognizing and responding to signs of child abuse and neglect</li> <li><input checked="" type="checkbox"/> An operating budget for the current year is available*</li> <li><input checked="" type="checkbox"/> Written policy for maintaining continuity for children and families, including reasoning, schedule and proactive actions regarding dismissal*</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Individual children's allergy information is posted *</li> <li><input checked="" type="checkbox"/> Facility has basic business liability insurance*</li> <li><input type="checkbox"/> Facility tracks meals and snacks served to children*</li> <li><input checked="" type="checkbox"/> Written open door policy</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Facility has comprehensive business liability insurance*</li> <li><input checked="" type="checkbox"/> Written policy and procedure to collect tuition and/or fees in advance of care &amp; to charge for irregular or unscheduled care giving*</li> <li><input checked="" type="checkbox"/> Parents use satisfaction survey every year to evaluate the program*</li> <li><input type="checkbox"/> Written policy and procedure for accident reports*</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Emergency information and field trip authorization for each child is readily available and taken with the provider any time the children are taken outside the facility*</li> <li><input checked="" type="checkbox"/> Facility gives parents end-of-the year statement of all payments received</li> <li><input type="checkbox"/> Facility is enrolled in USDA Food program and is reimbursed monthly for food served</li> <li><input type="checkbox"/> Written policy and procedure for daily health checks*</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Completed self-study using the <i>Business Administration Scale for Family Child Care</i></li> <li><input type="checkbox"/> Improvement plan based on self-study*</li> </ul>

**Additional Notes:** To get credit for the (red) indicators requested, submit documentation of tracking meals and snacks and/or USDA Food program receipt. Indicators with an asterisk and all records relating to existing policies and procedures will be verified on-site during the STAR Rating verification visit.